

# 華語文能力測驗

答客問

FAQ



國家華語測驗推動工作委員會

2010年11月修訂

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# 1. About TOCFL

## 1-1 : What is the origin of TOCFL?

Formerly known as Test of Proficiency-Huayu (TOP), TOCFL was first developed in August 2001 by the Mandarin Training Center (MTC), the Graduate Institute of Teaching Chinese as a Foreign/Second Language, and the Research Center for Psychological and Educational Testing of National Taiwan Normal University. TOCFL was offered for the first time in December 2003. As of now, test-takers of over 60 different nationalities have taken the test.

In November 2005, the Ministry of Education of the Republic of China (ROC) designated National Taiwan Normal University as the official Chinese Language Testing Center (CLTC) so as to develop and promote TOCFL as a primary Chinese language proficiency assessment system. Subsequently, the CLTC's name was changed to the "Steering Committee for the Test Of Proficiency-Huayu (SC-TOP) in January 2007. It was hoped that TOCFL would serve as an effective internationally-recognized language proficiency test for students of Chinese all over the world.

**Note: The Test of Proficiency-Huayu (TOP) has been renamed Test of Chinese as a Foreign Language (TOCFL) since August 4, 2010.**

## 1-2 : What is the research & development unit of TOCFL?

The Steering Committee for the Test of Proficiency-Huayu (formerly known as the Chinese Language Testing Center) was formed in November of 2005. The committee is overseen by the ROC Ministry of Education. Contact info for SC-TOP is as follows:

Phone : 886-2-3343-3900

Fax : 886-2-3343-2413

Website : <http://www.sc-TOP.org.tw/>

Email : [service@sc-TOP.org.tw](mailto:service@sc-TOP.org.tw)

Address : Ching-tian Street, Alley 5, No. 6, 5th Floor

Da-an District

Taipei City, 106

TAIWAN (Republic of China)

## 1-3 : Who are the target test takers of TOCFL?

TOCFL is a foreign language proficiency test for non-native speakers of Chinese. Test-takers are of wide-ranging backgrounds, including international students, scholars,

overseas Chinese, and employees of overseas Taiwanese businesses, among others.

### 1-4 : How is TOCFL developed?

TOCFL is a standardized language proficiency exam created by a panel of Chinese language teaching and testing experts. The panel has adhered to stringent examination standards in all stages of TOCFL’s development, including drafting competency benchmarks, proposing and designing questions, pilot testing, revising, administering the test, scoring, and interpreting test results.

### 1-5 : What are the features of TOCFL?

TOCFL’s contents is not limited to a certain academic discipline; rather, the test covers a wide range of everyday subjects such as advertisements, radio broadcasts, public notices, letters, notes, schedules, weather forecasts, etc. Test questions are thus diversified and interesting. Essay topics come from such subjects as literature, science, art, astronomy, and history, among others.

### 1-6 : What are the levels of TOCFL?

TOCFL is a foreign/second language proficiency exam designed for non-native speakers of Chinese. The test is administered in four levels: Beginner, Learner (Basic), Superior (Intermediate) and Master (Advanced). Test-takers are asked to take the level of test based on their hours of Chinese learning and vocabulary base.

### 1-7 : What are the format and duration of TOCFL?

The **Beginner** level aims to assess the test-taker’s listening and reading abilities. The test is thus divided into “listening” and “reading” sections, with 80 multiple choice questions in total. The test is 80 minutes in length and is broken down into two parts: 40 minutes for the listening section and 40 minutes for the reading section.

Section Level	Listening (40 items) 40 min (approx.)	Reading (40 items) 40 min	Time
Beginner (80 items)	Picture Description (10 items) Single-round Conversation (10 items) Multiple-round Conversation (10 items) Conversation Completion (10 items)	Sentence Comprehension (10 items) Picture Description (10 items) Gap Filling (10 items) Paragraph Completion (10 items)	80 min (approx.)

Each of the **Basic, Intermediate, and Advanced** levels is divided into the three sections: “listening,” “vocabulary and grammar,” and “reading”, with 120 multiple choice questions in total. Each level is 110 minutes in length, including 40 minutes for the listening section, and 70 minutes for the vocabulary/grammar and reading sections.

Section Level	Listening (50 items)	Vocab/Grammar (30-40 items)	Reading (30-40 items)	Time
	40 min (approx.)	70 min		
Basic (120 items)	Sentence (20 items) Dialogue (20 items) Paragraph (10 items)	Vocabulary (20 items) Grammar (20 items)	Sentence (10 items) Authentic Material (20 items)	110 min (approx.)
Intermediate (120 items)	Sentence (15 items) Dialogue (20 items) Paragraph (15 items)	Vocabulary (10 items) Grammar (20 items)	Sentence (10 items) Authentic Material (10 items) Paragraph (20 items)	110 min (approx.)
Advanced (120 items)	Sentence (15 items) Dialogue (20 items) Paragraph (15 items)	Vocabulary (20 items) Grammar (10 items)	Sentence (10 items) Paragraph (30 items)	110 min (approx.)

### 1-8 : What TOCFL level should test-takers register for?

Chinese learners should register for the level that accommodate their learning hours or proficiency:

Level	Target test-takers	
	Learning Hours	Vocabulary Base
Beginner	240-360 hours in Chinese-speaking regions 480-720 hours in other regions	800
Basic	360-480 hours in Chinese-speaking regions 720-960 hours in other regions	1500
Intermediate	480-960 hours in Chinese-speaking regions 960-1920 hours in other regions	5000
Advanced	Over 960 hours in Chinese-speaking regions Over 1920 hours in other regions	8000

If it is still difficult to decide which test to take, online mock tests are also available on the SCTOP website. Test-takers can take the mock tests and know where their proficiency lies. Hardcopies of mock tests are available at the overseas representative offices of Taiwan.

### 1-9 : What are the suggested learning hours for overseas Chinese learners?

It is suggested that overseas Chinese learners in non-Chinese-speaking regions should double the learning hours of those in Chinese-speaking regions. Therefore, for Beginner level, at least 480 hours of study is suggested; for Basic level, 720 hours; for Intermediate level, 960 hours; for Advanced, at least 1920 hours.

## 1-10 : How are TOCFL scores measured?

The Beginner level test has 80 multiple choice questions, each worth 1 point, for a total score of 80. The Basic, Intermediate, and Advanced level tests all have 120 multiple choice questions, each worth 1 point, for a total score of 120.

Each test-taker will receive an itemized score report. Through this report and their certificate ranking, test-takers gain better understanding of their own proficiency and can make improvement accordingly.

## 1-11 : How to obtain TOCFL certificates?

Test-takers of the Beginner level test scoring 62 or higher will receive a certificate issued by the Steering Committee for the Test of Proficiency-Huayu.

Test-takers of the Basic, Intermediate, and Advanced level tests that pass each level's respective requirements will receive a certificate issued by the Steering Committee for the Test Of Proficiency-Huayu. Thresholds for obtaining certificates are as follows:

1. Certificates of a certain rank are awarded to test-takers whose overall scores have reached the passing mark of that rank, as well as passing marks in at least two of the three test sections.

2. Test-takers who have an overall score that reaches a passing mark but fail to obtain passing marks in two sections will be awarded the certificate of one rank below.

3. Test-takers whose overall scores fail to meet the requirement of a certain rank will not be awarded a certificate.

Level	Ranking	Score Range			
		Listening	Vocab/Grammar	Reading	Overall Score
Basic	1	38-42	31-34	23-25	92-103
	2	43-50	35-40	26-30	104-120
Intermediate	3	37-41	23-25	30-33	90-101
	4	42-50	26-30	34-40	102-120
Advanced	5	32-36	20-22	27-29	81-89
	6	37-41	23-25	30-33	90-101
	7	42-50	26-30	34-40	102-120

## 1-12 : How to interpret TOCFL results?

The proficiency of test-takers passing the Beginner test is as follows:

-- Can understand basic vocabulary and topics related to everyday life, including

personal and family information, shopping, immediate environment, etc.

-- Can carry out simple conversation slowly and clearly.

-- Can understand short and simple texts and acquire main ideas.

The respective proficiency of test-takers passing the Basic, Intermediate, or Advanced tests is described as follows:

	<b>Listening</b>	<b>Reading</b>
<b>Basic: Assess the ability to communicate in simple, everyday interaction</b>		
<b>1</b>	Can understand teachers' instructions, as well as simple everyday conversation.	Has no problem understanding commonly-used words and phrases.
<b>2</b>	Can gather and recall the overall meaning of general topics in short snippets like those of radio broadcasts and voice messages when given the contexts.	Can understand the content and grasp the main idea of simple everyday topics like those about notes and advertisements.
<b>Intermediate: Assesses the ability to comprehend and analyze short passages</b>		
<b>3</b>	Can understand the language related to workplace and social interaction and is gradually acquiring the ability to detect change in meaning based on the tone of voice.	Can understand longer sentences, paragraphs, and simple passages with the help of reference materials and is starting to infer the meaning of new vocabulary from the context. Can gather the main ideas of written materials, though reading speed is still relatively slow.
<b>4</b>	Can gather the main ideas of debates or discussions that are conversational in nature and give simple analyses of the content. Becoming more sensitive to changes in Chinese phonetic tones and meaning nuances.	Can understand longer articles and professional documents about general topics. Can understand the overall meaning of passages based on the context.
<b>Advanced: Assess the degree of mastering the language</b>		
<b>5</b>	Can understand conversations, discussions and lectures that use modern slangs, including general topics and technical topics in his/her field of specialization. Can analyze and summarize such content.	Can read and understand the newspaper. Can grasp the meaning of articles that use both modern and classical Chinese vernacular. Less dependent upon reference materials.
<b>6</b>	Can understand the topical discourse of discussions and lectures. Heightened comprehension reduces his/her reliance upon contexts for understanding.	Can read and understand articles of general and technical nature in his/her field with standard speed, albeit unable to fully grasp the subtleties of certain isolated expressions.
<b>7</b>	Can understand contents of all kinds of topics and genres. Level of comprehension is equivalent to that of highly-educated native speakers.	Can fully grasp the subtleties of various expressions and can read and understand articles of wide-ranging themes and genres like newspapers and magazines, modern literary

		works (prose, novels), professional journals, etc. Level of comprehension and reading speed are equivalent to those of highly-educated native speakers.
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### **1-13 : What is the level required of foreign students aiming to receive tertiary education in Taiwan?**

Research shows that foreigners aspiring to enter departments or graduate schools of Chinese literature should have the Chinese proficiency equivalent to the Advanced<sup>1</sup> (Master) level of TOCFL. As for other departments/graduate schools of the college of liberal arts, Intermediate level (Superior) or above is suggested. Other departments or graduate schools can set requirements of their own, but it is advised that Basic (Learner) level of Chinese language proficiency is needed for foreign students to obtain admission.

### **1-14 : How can TOCFL certificates be of use?**

TOCFL certificates can be used to:

- Apply for the “Taiwan Scholarship,” “Ministry of Education Huayu Scholarship” and “TOCFL Scholarship for Outstanding Overseas Test-takers”.
- Serve as a reference of Chinese coursework for University Entrance Committee for Overseas Chinese Students in considering the qualifications of applicants from the areas that qualify for test exemption.
- Serve as a reference of Chinese study and proficiency for foreign students applying to academic programs at colleges or universities in Taiwan.
- Serve as Chinese language proficiency in job seeking.

### **1-15 : What are the areas that qualify for test exemption?**

According to Article 4 of the Admission Regulations stipulated in 1996 by the University Entrance Committee for Overseas Chinese Students, overseas joint admissions shall accommodate various academic systems overseas, and thus 12 admission brochures are published as follows:

1. Brochure for Malaysian applicants
2. Brochure for European, American, African, and Oceania applicants and those from other areas that qualify for test exemption.

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<sup>1</sup>Starting from 2011, Basic, Intermediate and Advanced levels of TOCFL (formerly known as TOP) administered in Taiwan will be renamed Learner, Superior and Master levels, corresponding to B1, B2 and C1 of CEFR. **For overseas regions, TOCFL is still paper-based and the names of the three levels remain unchanged.** There are 100 items for Learner, Superior and Master levels, while Beginner level still has 80 items.

**Note: Overseas regions adopting pilot TOCFL** still administer paper-based tests, with Beginner, Learner, Superior, and Master levels.

3. Brochure for Burmese applicants.
4. Brochure for Indonesian applicants.
5. Brochure for Hong Kong applicants.
6. Brochure for Macao applicants.
7. Brochure for Japanese applicants.
8. Brochure for Korean applicants.
9. Brochure for Singaporean and Pilipino applicants.
10. Brochure for Northern Thai applicants.
11. Brochure for overseas Taiwanese high school graduates.
12. Brochure for applicants completing NTNU Preparatory Programs for Overseas Chinese Students.

Areas that qualify for test exemption are Europe, America, Africa, Oceania, and other regions.

## **1-16 : Can TOCFL be used as a qualification for school admission and job seeking?**

Yes. Currently, there are a number of academic institutions and colleges in Taiwan that recognize TOCFL. TOCFL scores are used in determining language proficiency for admissions, placement and other evaluation purposes. Multiple departments at National Taiwan University (NTU) require applicants to submit certification of Chinese proficiency before filing applications. For instance, NTU's Departments of Economics, Veterinary Medicine, Accounting, Finance, Information Management, Bio-Industrial Mechatronics Engineering, Chinese Literature, and Library and Information Sciences all require that applicants should reach at least Intermediate<sup>2</sup> level (4) of TOCFL. Likewise, many departments at National Taiwan Normal University (NTNU) require students to take the TOCFL in order to assess their Chinese proficiency. Students failing to meet the standards are required to enroll in remedial classes to improve their language skills. In addition, the Departments of International Trade, Business Management, Finance, and other related departments at National Chengchi University (NCCU) all require that applicants reach at least Basic level (2) of TOCFL. Some other departments also stipulate that students have their Chinese proficiency tested by taking TOCFL before graduation. (For more information, please see <http://oic.nccu.edu.tw/data/12098126414b0b81878889e1.pdf>)

Aside from academic institutions, TOCFL has also been recognized by various multinational corporations with branches in Taiwan. Over 130 employees of such

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<sup>2</sup> Starting from 2011, Basic, Intermediate and Advanced levels of TOCFL (formerly known as TOP) administered in Taiwan will be renamed Learner, Superior and Master levels, corresponding to B1, B2 and C1 of CEFR. **For overseas regions, TOP is still paper-based and the names of the three levels remain unchanged.** There are 100 items for Learner, Superior and Master levels, while Beginner level still has 80 items.

**Note: Overseas regions adopting pilot TOCFL** still administer paper-based tests, with Beginner, Learner, Superior, and Master levels.

organizations have taken TOCFL, such as those working for Samsung, LG, Hitachi, Mitsubishi, Panasonic, Pioneer, Sankei Shimbun, Fujitsu Taiwan, Sanyo, Hitachi Asia (Taiwan), Mitsubishi Heavy Industries, and Vietnam Airlines, among others.

Furthermore, TOCFL has been recognized by a number of governmental and educational institutions in Taiwan such as the Interchange Association Japan, Japan Tourist Association Taiwan Branch, Korean Mission in Taipei, Thailand Trade and Economic Office, American Institute in Taiwan, German Trade Office, New Zealand Commerce and Industry Office, Hungarian Trade Office, and Grace Christian Academy. Recently, the Ministry of Education of British Columbia, Canada, also announced to recognize TOCFL results as the certification of foreign language credits for high school students.

Generally speaking, TOCFL is the more credible certification of Chinese proficiency for foreigners wishing to pursue higher education or look for jobs Taiwan. As the test committee has just started to publicize TOCFL abroad, some institutions abroad are yet to be familiar with the exam and naturally, do not require employees to register. Nonetheless, TOCFL's Steering Committee is confident that as the number of TOCFL test-takers increases, TOCFL would be recognized by more foreign enterprises as a benchmark for measuring language proficiency.

### **1-17 : What sets TOCFL apart from other similar tests?**

TOCFL is a foreign language/second language proficiency test designed for non-native speakers of Chinese.

Furthermore, TOCFL functions as a standardized language proficiency test rather than an achievement test. TOCFL, therefore, focuses on assessing the test-taker's language proficiency in everyday life and does not rely upon any set of pedagogical material for formulating questions. The processes of designing questions, pilot testing, administering the test, scoring, and providing relevant services all comply with standardized procedure.

### **1-18 : Are overseas Chinese or descendants of Chinese immigrants allowed to take TOP?**

Yes. As TOCFL is a standardized exam designed for Chinese learners who use Chinese as a foreign or second language, overseas Chinese descendants are more than welcome to register.

### **1-19 : Will TOP contents show Hanyu pinyin or Chinese phonetic symbols?**

TOCFL is administered in the form of traditional Chinese in Taiwan. But in response to the rising demand of overseas Chinese learners, TOCFL comes in both traditional and simplified Chinese versions overseas. All contents are in the form of Chinese characters without Hanyu pinyin or Chinese phonetic symbols.

## **1-20 : Are TOP contents available upon request?**

No. All test items will have to be pretested and analyzed in terms of discriminative validity and pass rate. Appropriate items will be included in the database. For more information, please refer to the online mock tests on our website (<http://www.sc-TOP.org.tw/>). We have also published booklets of mock tests, which are identical to the online tests, for those interested to purchase.

## **1-21 : Is TOCFL administered outside Taiwan?**

Yes. In 2006, TOCFL was first offered outside Taiwan. With the help of overseas representative offices, TOCFL is now available in following countries: Korea, Japan (Tokyo and Osaka), Thailand (Bangkok and Chiang Rai), Vietnam (Ho Chi Minh City, Hanoi and Da Nang), Indonesia, Malaysia, the United States (Los Angeles, New York, San Francisco, Washington, Boston, Chicago and Huston), Canada (Vancouver, Toronto and Ottawa), United Kingdom (London, Cambridge and Edinburgh), France (Paris and Lyon), Germany (Berlin, Dusseldorf and Heidelberg), Sweden, Belgium, Poland, Russia, Paraguay (Asuncion and Ciudad del Este), Australia, Switzerland, Mongolia and Austria.

Moreover, TOCFL is also offered through foreign agencies in the following countries: Peru, New Zealand, the Philippines and Argentina.

## **1-22 : When will writing and speaking sections be included in TOCFL?**

Both writing and speaking tests are being developed and have undergone several large-scale pilot tests, so as to complete TOCFL. Writing and speaking tests will be administered as standalone computerized proficiency tests. Test-takers can take the tests at their own discretion. It is expected that writing and speaking tests of TOCFL will be launched in Taiwan in October, 2011.

# **2. Registration for TOCFL**

## **2-1 : When is TOCFL administered?**

TOCFL is administered twice a year in northern, central and southern Taiwan, on the first Saturdays of May and November respectively. TOCFL schedules and guidelines will be available on our website. Also, group registration (over 20 persons) for TOCFL is available upon request. Please contact us for registration info and we will send a proctor to your institution to administer the test.

As for TOCFL abroad, local representative offices of Taiwan takes charge of arranging for test dates. For test dates around the globe, please log onto our website:

<http://www.sc-TOP.org.tw/> °

## 2-2 : How is TOCFL administered?

Starting from 2011, computer-based TOCFL will be administered in Taiwan. For regions abroad, TOCFL is still paper-based; therefore, test-takers must bring 2B pencils and erasers on the day of the test, and write their answers by shading the boxes on the sheet.

## 2-3 : What is the test fee?

Starting from 2011, the fee of computer-based TOCFL is 1500 NTD for each level, including test services, a test report form and a certificate. There is no extra handling charge. Please check out our website from time to time for premium offers.

For test fees of TOCFL administered abroad, please go to our website and check the drop-down list under “Tests Overseas”

## 2-4 : How to obtain a copy of TOCFL Guidelines?

For test-takers in Taiwan, please log onto our website (<http://www.sc-TOP.org.tw>) for more information or TOCFL guidelines.

For test-takers abroad, please contact either the local representative office of Taiwan or SC-TOP.

## 2-5 : Is a certificate of hours of Chinese learning required for registration?

No. We merely advise Chinese learners on learning hours and vocabulary base for each level of TOCFL. Certification of actual learning hours is not needed for registration.

# 3. On the Day of TOCFL

## 3-1 : What to bring on the test day?

If you are taking TOCFL in Taiwan, bring **your passport or residence permit** on the test day. Photocopies of your ID or student ID cards will not be accepted. If you happen to lose your passport/residence permit or they have expired, you need to present two other photo IDs, with an English name identical to the one you used for registration.

If you are taking TOCFL outside abroad, bring **your photo ID card** issued by the local government. Should you fail to present your ID and have to miss the test, there will be no refund or postponement.

### **3-2 : What if the name on the ID is different from the one used for registration?**

If the difference results from a minor typo, you may ask the proctor to make correction and you can still enter the test room. If there is significant difference, you are not allowed to take the test as stipulated by the SC-TOP.

### **3-3 : What is the duration of the test? Is there any break in between?**

The Beginner level of TOCFL is 80 minutes long, with 40 minutes for the listening section and 40 minutes for the reading section.

As for the Basic, Intermediate and Advanced levels, test time lasts for 110 minutes, with 40 minutes for the listening section and 70 minutes for the reading section. There is no break between the two sections.

### **3-4 : Are late comers allowed to enter the test room?**

Test-takers are only given a window of **10 minutes to enter the test room before the test.** Afterwards, you are not allowed to enter the room. There will be no refund for late comers. Please arrive at the venue earlier.

### **3-5 : Am I allowed to hand in answer sheets in advance?**

Yes, but you have to wait until the end of listening section, roughly 40 minutes after the test starts so as to ensure the rights of the other test-takers.

### **3-6 : Am I allowed to go to the bathroom during the test?**

During the test, if you feel like going to the bathroom, you can raise their hands to alert the proctor after the listening section ends. And a proctor will be accompanying you to the bathroom. You will not be given extra time afterwards.

### **3-7 : Will the test be re-scheduled in the event of natural disasters such as typhoons?**

For TOCFL administered in Taiwan, if the local government has announced closure of schools and government offices, SC-TOP will then postpone TOCFL for a week, inform test-takers of any updates via emails and text messages, and post official notices on the websites of SC-TOP and all the test centers.

For TOCFL overseas, organizers or TOCFL committees will make announcements at their discretion.

## **4. After TOCFL**

#### **4-1 : When will test reports and certificates be sent to test-takers?**

For those who take TOCFL in Taiwan, a test report form will be sent to their home address or designated Mandarin center by registered mail three weeks after the test. Certificates will also be enclosed if you pass the test.

For those who take TOCFL abroad, all test report forms will be sent to the local representative office of Taiwan and then be forwarded to you.

#### **4-2 : What if I change my address after the test?**

After the test, if you change your address, please contact us at 886-2-7734-5638 or send an email to [service@sc-TOP.org.tw](mailto:service@sc-TOP.org.tw), so as to ensure that you will receive your test report and certificate.

#### **4-3 : How to apply for an enquiry on test results? How much is the fee?**

For those who take TOCFL in Taiwan, if it is necessary to apply for an enquiry on the scores, please do so within two months after the test. Please go to our website (<http://www.sc-TOP.org.tw>) and click on “Applications”, and fill out the application form. For any question, please contact us at 886-2-7734-5638. The application fee is 150 NTD.

For those who take TOCFL abroad, please apply to your local TOCFL committee for rescoring within three months after the test.

#### **4-4 : What if I lose my test report? Can I request further copies?**

If you lose your test report form, you can apply for further copies **within 2 years** after the test. We will only keep a record of your test results for two years.

Please go to our website (<http://www.sc-TOP.org.tw>) and click on “Applications”, and fill out the application form. For any question, please contact us at 886-2-7734-5638. The application fee is 150 NTD. Sending copies of your test report overseas entails extra postage each time, 300 NTD for areas in Asia, Europe, and North America, and 520 NTD for areas in Latin America and Africa.

#### **4-5 : What if I lose my certificate? Can I request further copies?**

If you lose your certificate, you can apply for further copies **within 2 years** after the test. Please go to our website (<http://www.sc-TOP.org.tw>) and click on “Applications”, and fill out the application form. For any question, please contact us at 886-2-7734-5638. The application fee is 350 NTD. Sending your certificate overseas entails extra postage each time, 300 NTD for areas in Asia, Europe, and North America, and 520 NTD for areas in Latin America and Africa. We will send them out by express mail.

**4-6 : How long does it take for certificates or test reports to be re-issued?**

We will send out your certificate work by registered mail (Taiwan) or express mail (overseas) within 7 business days after we receive your payment.

**4-7 : For how long are the test results valid?**

Essentially, your certificate is valid for good. But we will make an announcement on our website about how long the certificates of TOP (old version of TOCFL) are valid after the launch of TOCFL.

**4-8 : Will results from previous tests be listed on the extra copies I request?**

No. Only your latest test results are shown on the test report form.

# 華語文能力測驗

答客問

**FAQ**



國家華語測驗推動工作委員會

2010年11月修訂

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## 一、關於華語文能力測驗

### 問題 1-1：華語文能力測驗的起源為何？

華語文能力測驗從 2001 年 8 月開始籌劃，由國立臺灣師範大學國語教學中心、華語文教學研究所與心理教育測驗中心三個研究團隊共同研發。2003 年 12 月華語文能力測驗正式對外開辦考試，考生國籍遍布世界六十多個國家。

2005 年 11 月，我國教育部委託國立臺灣師範大學專案成立「華語測驗中心」，承接華語文能力測驗之研發與推廣工作。2007 年 1 月起，華語測驗中心正式更名為「國家華語測驗推動工作委員會」，積極促使「華語文能力測驗」轉型為國家級測驗，為全球廣大華語學習者提供一套具公信力的國際級語言測驗。

華語文能力測驗，英文名稱原是 Test Of Proficiency-Huayu (簡稱 TOP)，自 2010 年 8 月 4 日開始，英文更名為 Test of Chinese as a Foreign Language (簡稱 TOCFL)。

### 問題 1-2：華語文能力測驗的研發機構為何？

國家華語測驗推動工作委員會（原華語測驗中心）於 2005 年 11 月成立，係由中華民國教育部專案經費所成立的組織，聯絡資訊如下：

電話：886-2-7734-5638

傳真：886-2-3343-2413

網址：<http://www.sc-top.org.tw/>

服務信箱：[service@sc-top.org.tw](mailto:service@sc-top.org.tw)

通訊地址：106 台北市大安區青田街 5 巷 6 號 5 樓

### 問題 1-3：華語文能力測驗的主要對象為何？

華語文能力測驗是針對「母語非華語之人士」研發而成，涵蓋的對象相當廣泛，包含外籍學生或人士、華僑子弟以及海外台商聘用之員工等均適合來參加本測驗。

### 問題 1-4：華語文能力測驗的研發程序為何？

華語文能力測驗是一套標準化的語言能力測驗，由測驗及華語教學專家依據嚴格的標準程序編製而成，從擬定能力指標、設計題型、命題、預試、修正、施測、評分、解釋測驗結果等，完全依照標準化測驗的編製程序進行。

## 問題 1-5：華語文能力測驗的特色為何？

華語文能力測驗的內容範圍並非僅侷限於學習領域，測驗題材涵蓋日常生活中的各種真實情境，像是廣告、廣播、公告、信件、便條、時刻表、天氣預報等不同題材；考題也相當多元化，靈活且富有變化，所選短文更是涵蓋文學、科學、藝術、地理、歷史等不同領域。

## 問題 1-6：華語文能力測驗可分為那些等級？

「華語文能力測驗」是一種外語／第二語言能力測驗，專為母語非華語之人士研發。依據華語學習者的「學習時數」和具備的「詞彙量」劃分為基礎、初等、中等和高等，共四個等級。

## 問題 1-7：華語文能力測驗的考試內容為何？測驗時間多久？

**基礎測驗**針對「聽」與「讀」兩種語言能力，設計了「聽力」與「閱讀」二大部分，均為單選題，共 80 題。其中聽力時間約佔 40 分鐘，閱讀部分共 40 分鐘，測驗時間總長為 80 分鐘。

類別 \ 項目	聽力 40 題	閱讀 40 題	測驗時間
	約 40 分鐘	共 40 分鐘	
基礎 80 題	看圖回答 10 題 問答理解 10 題 對話理解 10 題 完成對話 10 題	單句理解 10 題 看圖釋義 10 題 選詞填空 10 題 完成段落 10 題	約 80 分鐘

**初等、中等和高等測驗**，分別針對「聽」與「讀」兩種語言能力，設計了包含「聽力測驗」、「詞彙語法」及「閱讀能力測驗」三大部分，均為單選題，共 120 題。其中聽力時間約佔 40 分鐘，詞彙語法及閱讀部份共 70 分鐘，測驗時間總長為 110 分鐘。

類別 \ 項目	聽力 50 題	詞彙語法 30-40 題	閱讀 30-40 題	測驗時間
	約 40 分鐘	共 70 分鐘		
初等 120 題	單句 20 題 對話 20 題 段落 10 題	詞彙 20 題 語法 20 題	單句 10 題 材料形式 20 題	約 110 分鐘
中等 120 題	單句 15 題 對話 20 題 段落 15 題	詞彙 10 題 語法 20 題	單句 10 題 材料形式 10 題 短文 20 題	約 110 分鐘
高等 120 題	單句 15 題 對話 20 題 段落 15 題	詞彙 20 題 語法 10 題	單句 10 題 短文 30 題	約 110 分鐘

## 問題 1-8：考生應如何選擇適合自己的等級呢？

華語學習者可因應自己的學習背景或語言能力選擇合適的等級：

等級	適合對象	
	學習時數	詞彙量
基礎	在華語地區學習 240-360 小時以上 在非華語地區學習 480-720 小時以上	具備 800 個詞彙量
初等	在華語地區學習 360-480 小時 在非華語地區學習 720-960 小時	具備 1500 個詞彙量
中等	在華語地區學習 480-960 小時 在非華語地區學習 960-1920 小時	具備 5000 個詞彙量
高等	在華語地區學習 960 小時以上 在非華語地區學習 1920 小時以上	具備 8000 個詞彙量

考考生可依據自己學習華語的時數以及本身所具備詞彙量，來判別適合的測驗等級，如：在海外學習華語 480-720 小時以上可報考基礎測驗、720-960 小時可報考初等測驗、960-1920 小時則是中等測驗，1920 小時可參加高等測驗。

倘若考生還是難以抉擇，本會亦提供線上模擬試題，各等級考試題型皆公佈在華測會網站，考生可隨時透過實際練習，進而了解自己適合的測驗等級。為因應考生需求，華測會亦印製紙本模擬試題，駐外館處可妥善利用。

## 問題 1-9：針對海外華語學習者，是否提供基本學習時數以作為參考？

本會建議非華語地區華語學習者之學習時數需加倍計算，欲報考基礎測驗者，建議其學習時數達 480 小時以上；初等測驗學習時數需達 720 小時；欲報考中等測驗學習時數需達 960 小時；而學習時數超過 1920 小時者，則可報考高等測驗。

## 問題 1-10：華語文能力測驗分數如何計算？

基礎測驗有 80 題選擇題，每題 1 分，滿分為 80 分；初中高三等測驗各有 120 題選擇題，每題 1 分，滿分為 120 分。

成績單將依照測驗項目列出考生各分項成績、總成績及證書等級，考生可藉以瞭解自我的分項能力，並作為日後個人加強語言能力的參考。

## 問題 1-11：如何取得華語文能力測驗證書？

參加基礎華語文能力測驗總成績達 62 分以上之考生，會由中華民國教育部授與證書。

參加初等、中等和高等測驗並通過等級標準者，會由中華民國教育部授與證書，取得證書的條件說明如下：

1. 成績達該級總分，且三個單項分數中有兩個達到標準，可得到該級證書。
2. 成績達該級總分，但僅有一個單項分數達該級標準，則授與該等次一級證書。
3. 成績未達該等最低總分，不授與證書。

測驗類別	分數等級	等級分數範圍			
		聽力	詞彙語法	閱讀	總分
初等	1	38-42	31-34	23-25	92-103
	2	43-50	35-40	26-30	104-120
中等	3	37-41	23-25	30-33	90-101
	4	42-50	26-30	34-40	102-120
高等	5	32-36	20-22	27-29	81-89
	6	37-41	23-25	30-33	90-101
	7	42-50	26-30	34-40	102-120

## 問題 1-12：取得華語文能力各等級證書，分別代表什麼樣的能力？

通過基礎測驗者，具有基礎使用者(Basic User)的語言能力，其語言能力說明如下：在發音清楚且語速緩慢的情況下，學習者能夠理解與個人切身相關的訊息與基本詞彙，例如：個人資料、家族成員、購物、所處環境等等。學習者能夠理解簡短淺顯的白話文本，並在反覆閱讀後能找出特定的訊息。

通過初中高三等測驗所代表之語言能力如下表：

	聽 力	閱 讀
<b>初等：著重在日常生活的一般性簡易溝通能力</b>		
<b>1</b>	能聽懂教師的簡單指示和日常生活的一般性對話。	對常用語詞的語意理解沒有問題。
<b>2</b>	在上下文語境充分的情況下，能抓住一般話題的段落重點並記住。例如：廣播、電話留言。	能從日常生活中的簡單材料，如便條、廣告等抓住重點，理解內容。
<b>中等：測試著重在語言段落的理解分析能力</b>		
<b>3</b>	能聽懂一般社交及工作場合用語；能逐漸辨別藉由語氣變化所表達出的不同意思。	藉由工具書的輔助，能看懂較長句子，甚至段落，及簡易的短文，慢慢會由上下文已知的詞彙來猜測未學過單字詞的意義，並抓住文章的

		大意；唯閱讀速度仍慢。
4	在日常生活情境中，能抓住對話式的話題討論中心要點；能將所聽到的內容簡單分析；對語氣和聲調變化的辨異能力增強。	能看懂一般性主題，篇幅較長的文章及工作所需的文件；會藉由上下文的脈絡和連貫性來理解篇章段落的意義。
<b>高等：著重在語言使用的廣度與精熟度</b>		
5	能聽懂文白夾雜的一般或個人專業領域的交談、討論、演講等，並做分析歸納。	能看懂當地報紙；可以掌握文白夾雜的文章；對工具書的依賴程度降低。
6	能聽懂有議題性的討論和演講，理解上對情境的依賴逐漸減少。	雖然不能完全掌握一些用語和用法的些微差異，但能以正常速度看懂一般或專門領域的文章。
7	能聽懂各類主題及體裁的內容，理解程度與受過高等教育的母語人士相當。	能完全掌握用語或用法的些微差異，並能閱讀各類不同主題、體裁的文章，如：報章雜誌、現代文學作品（散文、小說）、專業期刊等；閱讀速度和理解程度與受過高等教育之母語人士相當。

### 問題 1-13：臺灣外籍學生入學應具備的華語能力為何？

根據研究調查顯示，想要就讀臺灣中文系所或華語相關系所的外籍人士需具備華語文能力測驗流利級<sup>1</sup>之語言能力；文學院其他系所則建議應達華語文能力測驗高階級以上之標準；文學院以外的系所可依其對外籍生華語文能力之要求，各自訂定門檻。而各大學招收外籍生時，建議應規範所有進入大學或研究所就讀之外籍人士至少需達到初等的語言能力，以應付一般日常溝通所需。

### 問題 1-14：華語文能力證書的用途為何？

通過華語文能力測驗等級標準者將取得證書，此證書可作為：

- 「臺灣獎學金」、「教育部華語文獎學金」以及「華語文能力測驗海外優秀考生獎學金」申請之參考標準
- 「海外聯招會」免試地區中文科目成績採計之參考標準
- 臺灣大專院校招收外籍學生之華語能力參考標準

<sup>1</sup>1.海外地區自 2011 年起，仍採用「紙筆測驗」，等級維持為基礎、初等、中等和高等。  
2.國內地區自 2011 年起，原初、中、高三等舊版測驗，更名為進階級、高階級、流利級（新版測驗），分別對應歐盟共同架構(CEFR) B1、B2、C1；基礎級則維持不變。新版題數基礎級維持 80 題，進階級、高階級、流利級從 120 題變更為 100 題。

附註：海外試測地區目前仍採用「紙筆測驗」，測驗等級則同國內地區改為「基礎級、進階級、高階級和流利級」。

— 求職所需的華語能力證明

### 問題 1-15：華語文能力測驗可作為海外聯招會免試地區中文科目的採計標準，「免試地區」為何？

依照海外聯招會九十五年招生辦法第四條，海外聯合招生依海外地區學制、學習狀況及升學條件之不同，採申請或測驗方式，分別訂定以下十二種招生簡章，並分梯次辦理分發。

- 一、馬來西亞地區適用。
- 二、歐洲、美洲、非洲、大洋洲及其他免試地區適用。
- 三、緬甸地區適用。
- 四、印尼地區適用。
- 五、香港地區適用。
- 六、澳門地區適用。
- 七、日本地區適用。
- 八、韓國地區適用。
- 九、新加坡、菲律賓適用。
- 十、泰北地區適用
- 十一、海外臺灣學校高中畢業生適用
- 十二、國立師範大學僑生先修部結業生適用。

而免試地區為歐洲、美洲、非洲、大洋洲地區及其他地區。

### 問題 1-16：目前海內外是否有學校和公司採用華語文能力測驗作為入學或就業之參考依據？

目前國內已有部份大專院校或系所採用華語文能力測驗作為申請入學條件或為鑑定華語能力之標準。國立臺灣大學眾多科系要求於申請前提供語言能力證明，如中文系、歷史學系、哲學系、圖書資訊學系等皆要求申請者提出華語文能力測驗**高階級**<sup>2</sup>語言能力證明；國立臺灣師範大學多數科系要求錄取者參加華語文能力測驗考試以證明其語言能力，能力不足者依各系相關規定強制修習語言課程；政治大學多數科系要求申請者提供華語文能力測驗證明，或至少於畢業前提出通過證書（詳細資訊請逕上政治大學

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<sup>2</sup>1.海外地區自 2011 年起，仍採用「紙筆測驗」，等級維持為基礎、初等、中等和高等。  
2.國內地區自 2011 年起，原初、中、高三等舊版測驗，更名為進階級、高階級、流利級（新版測驗），分別對應歐盟共同架構(CEFR) B1、B2、C1；基礎級則維持不變。新版題數基礎級維持 80 題，進階級、高階級、流利級從 120 題變更為 100 題。

附註：海外試測地區目前仍採用「紙筆測驗」，測驗等級則同國內地區改為「基礎級、進階級、高階級和流利級」。

網站<http://oic.nccu.edu.tw/data/12098126414b0b81878889e1.pdf>)。

同時，華語文能力測驗已受國內多數外商公司肯定，有 130 餘家的外商公司員工參加過本測驗，如：三星建設、LG、HITACHI、Mitsubishi、Panasonic、Pioneer、日本產經新聞社、臺灣富士通、三洋電子部品、日立亞細亞、三菱重工業、越南航空等等。此外，本測驗也受到駐台政府機關或學術機構之認可，如：日本財團法人交流協會、日本觀光協會臺灣事務所、駐台北韓國代表部、泰國經貿辦事處、美國在台協會、德國經濟辦事處、紐西蘭商工辦事處、匈牙利貿易辦事處、恩慈美國學校等。海外部份，加拿大卑詩省教育廳亦正式採認華語文能力測驗作為該省高中外國語文學分證明。

整體而言，外籍人士無論是想要申請就讀臺灣學校或是在台就業，取得華語文能力證書將是華語能力的最佳證明。由於本測驗在海外正值拓展階段，國外企業對於本測驗並不熟悉，自然不會規定員工報考本測驗，相信隨著人數的增多以及測驗知名度打開之後，國外企業應該能夠逐漸接受並採認本測驗。

### **問題 1-17：華語文能力測驗和其他考試相比有什麼特色？**

華語文能力測驗為一種外語能力測驗，測驗對象是以華語作為外語或第二語言之學習者，不適用於以母語為華語者。

同時華語文能力測驗屬標準化語言能力測驗，而非成就測驗，旨在測量考生日常生活中的語言使用能力，不以任何特定教材為命題依據，且命題、預試、施測、評分及試務皆依據標準化流程進行。

### **問題 1-18：海外華僑或華裔能否參加華語文能力測驗？**

華語文能力測驗是以華語為外語或第二語言之學習者所研製之標準化測驗，不分國籍，歡迎海外華僑人士以及華裔子弟報考參加。

### **問題 1-19：試題是否備有簡體字版本？試題內容會顯示漢語拼音或注音符號嗎？**

本測驗在國內採取正體字版本，為因應廣大海外華語學習者之需求，本測驗在海外將提供「正體」與「簡體」兩種版本，其中簡體版本另提供正體字對照。試題內容僅顯示中文字，無漢語拼音或注音符號。

### **問題 1-20：是否能提供全真試題？**

本測驗試題須經過預試後，進行鑑別度、通過率等統計分析流程，經篩選後之適宜題目始能編列於題庫中，故本測驗試題恕不對外公開。欲知考題詳情，可參考本會提供免費之線上模擬測驗 (<http://www.sc-top.org.tw/>)。本會亦販售模擬試題出版品，內容和線上模擬測驗相同，提供有興趣之人士參考選購。

## 問題 1-21：華語文能力測驗已經在海外哪些國家施測？

2006 年本測驗首度跨出國際，透過駐外單位辦理，目前已經在韓國、日本（東京、大阪）、泰國（曼谷、清萊）、越南（胡志明市、河內、峴港）、印尼、馬來西亞、美國（洛杉磯、紐約、舊金山、華盛頓、波士頓、芝加哥、休士頓）、加拿大（溫哥華、多倫多、渥太華）、英國（倫敦、劍橋、愛丁堡）、法國（巴黎、里昂）、德國（柏林、杜塞道夫、海德堡）、瑞典、比利時、波蘭、俄羅斯、巴拉圭（亞松森、東方市）、澳洲、瑞士、蒙古、奧地利等地設有考點。

另外，本測驗亦透過海外代理方式，於秘魯、紐西蘭、菲律賓、阿根廷等地，由當地代理單位提供測驗服務。

## 問題 1-22：何時會推出「寫作」和「口語」測驗呢？

寫作測驗和口語測驗目前正在積極研發中，並已在國內進行多次大規模試測，以期完備聽說讀寫四種語言能力。寫作測驗及口語測驗將為獨立於華語文能力測驗之外的能力考試，且為電腦化的測驗，考生可視自己的需求選擇是否加考。國內地區預計於 2011 年 10 月推出華語文寫作能力測驗和華語文口語能力測驗正式考試。

# 二、報考華語文能力測驗

## 問題 2-1：海內外何時辦理華語文能力測驗？

本會於國內每年舉辦二次定期測驗，考試日期訂在 5 月和 11 月的第一個星期六，在北中南區均設有考場，歡迎考生報考。報名時程將公佈在本會網站、報考簡章等，請考生密切注意。另外，為擴大服務考生，本會亦推出不定期之團體施測，只要國內各學術機構或機關團體有本測驗之需求，參加測驗人數達 20 人以上，即可與本會聯繫團體施測事宜，本會將在預定的測驗日期派員前往主持本測驗。

而海外部分，將配合各地節慶與行事曆，由當地駐外文化組與合作對象議訂測驗日期，各地確切測驗日期可詳參本會網站：<http://www.sc-top.org.tw/>。

## 問題 2-2：華語文能力測驗的形式為何？

國內部份預訂於 2011 年全面採電腦施測；海外部份 2011 年仍採紙筆測驗形式。考生須備 2B 鉛筆和橡皮擦，將答案劃記在答案卡方框中。

### 問題 2-3：華語文能力測驗的報名費用是多少？

國內部分，自 2011 年起全面採電腦施測，各等測驗報名費定價為 1500 元，將推出優惠辦法，請密切注意本會網站 (<http://www.sc-top.org.tw/>) 的測驗訊息，報名費用包含測驗應試、一份成績單和寄發證書的費用，考生不需再支付額外之手續費。

而海外各地測驗報名費用，將依當地生活水準與物價有所區別。各地詳細報名費用請見本會網站<http://www.sc-top.org.tw/>-海外施測專區。

### 問題 2-4：如何索取華語文能力測驗的報名簡章？

國內考生可以直接連結本會網站 ([http://www.sc-top.org.tw](http://www.sc-top.org.tw/))，查詢相關資訊或下載測驗簡章。

海外考生可以直接和當地的駐外單位聯繫，或直接洽詢本會。

### 問題 2-5：報考華語文能力測驗是否需要學習華語的時數證明？

本會針對華語學習者在學習時數與詞彙量等作了報考等級的建議，考生報考本測驗之際，並不需要學習華語時數的相關證明。

## 三、應試當天

### 問題 3-1：考試當天需攜帶哪些證件？

如參加國內測驗，考試當天請考生務必記得攜帶附有照片的身分證件正本(護照或居留證)，恕不接受影本及學生證等其他證件。若護照或居留證過期或遺失，可使用附有照片之雙證件，但姓名的英文拼音必須與報名資料一致。

若在臺灣以外之地區參加本測驗，請攜帶當地附有照片的身分證正本，以作為身分確認之證明。倘若考生因缺少證件而無法入場考試，恕不退費或延期。

### 問題 3-2：測驗當日，發現證件上名字拼音與報名時不同，能否入場考試？

若屬些微差異之資料輸入錯誤，可請現場監試人員代為訂正後進入試場；倘若差異過大，則依公告所列之測驗規定，恕無法准予進場考試。

### 問題 3-3：測驗的時間多久？是否有休息時間？

基礎測驗時間為 80 分鐘，其中聽力測驗約 40 分鐘，閱讀測驗為 40 分鐘。

初、中、高等測驗時間總長為 110 分鐘，其中聽力時間約佔 40 分鐘，詞彙語法及閱讀部份共 70 分鐘。聽力測驗結束後便直接進入第二階段的詞彙語法及閱讀測驗，中

間沒有休息時間。

### **問題 3-4：考生遲到能否進場考試？**

請考生依據各考場公告時間入場，開始**進場十分鐘**後便不得以任何理由再進入考場，以免損及其他考生權益。因遲到而錯失考試機會者，亦無法申請退費，請考生務必準時應試。

### **問題 3-5：是否可以提早交卷？**

若考生想要提早交卷離席，必須要等到聽力測驗結束，也就是測驗開始約 40 分鐘之後始得離場，以免影響其他考生權益。

### **問題 3-6：測驗進行中，是否可以上洗手間？**

如果在測驗進行當中，突然因為身體不適想上洗手間，考生可在聽力測驗結束之後，舉手告知監試人員，基於安全考量及公平原則，將由一名監試人員陪同前往，這段離席時間必須算在測驗時間內，也就是測驗時間結束後，該考生必須和其他考生一起交卷，無法個別延長考試時間。

### **問題 3-7：若測驗當日遇上天然災害（如颱風），考試仍然如期舉行嗎？**

國內定期測驗部份，若任一個考區所處的縣市已宣布測驗當日停止上班上課，本會即宣布本測驗延後一週；確切的考試訊息將透過本會、各考試中心、推廣中心等網站進行公告，並發送電子郵件、手機簡訊等通知考生，請考生密切注意本會公告之訊息。

海外部份將由各地試務委員會或測驗主辦單位視情況公告之。

## **四、參加華語文能力測驗之後**

### **問題 4-1：測驗結束後，多久會收到成績單和證書？**

參加國內定期測驗，本會將於試後三個星期，以掛號的方式將成績單送達考生之通訊地址或指定的華語中心，通過測驗且達取得證書的標準者，本會將一併寄上證書。

如參加海外施測，本會將於試後三個星期，將所有考生成績單寄送至駐外單位，由駐外單位轉寄各考生之通訊地址。

#### 問題 4-2：結束考試之後，通訊地址變更，該如何處理？

在測驗結束之後，考生通訊地址若有改變，請務必聯繫本會 886-2-7734-5638，或以電子郵件 ([service@sc-top.org.tw](mailto:service@sc-top.org.tw)) 通知本會，以免成績單與通過的證書無法順利寄達。

#### 問題 4-3：若成績單上的分數有問題，該如何複查？費用多少？

參加國內定期測驗之考生可在測驗後二個月內向本會申請成績複查，請直接連結本會網站 (<http://www.sc-top.org.tw>)，點選「考生服務」的「各類申請」，填寫申請表單，如有問題可以電話聯繫本會 886-2-7734-5638，申請成績複查費用為新台幣 150 元。

海外施測由於郵寄成績單時程較長，成績複查時間為測驗後三個月內，請考生直接向當地試務委員會提出申請。

#### 問題 4-4：如果成績單遺失，可否申請補發？

若遺失成績單，可在測驗當日起兩年內向本會申請，考生成績紀錄本會將保留兩年，但若已超過兩年的時間，恕本會無法補發。

申請方式請直接上本會網站 (<http://www.sc-top.org.tw>)，點選「考生服務」的「各類申請」，填寫申請表單，如有問題可以電話聯繫本會 886-2-7734-5638。考生選擇補發成績單的份數，本會將酌收每份成績單新台幣 150 元整。若需郵寄到國外，則加收郵資 (以次計，如一次申請多份，僅收單次郵資)，亞洲、歐美地區加收新台幣 300 元，中南美洲、非洲加收新台幣 520 元。郵寄方式一律以國際快捷寄出。

#### 問題 4-5：證書遺失，可否申請補發？

考生若遺失證書，同樣請在測驗當日起兩年內向本會申請。申請方式請直接上本會網站 (<http://www.sc-top.org.tw>)，點選「考生服務」的「各類申請」，填寫申請表單，如有問題可以電話聯繫本會 886-2-7734-5638。申請補發證書，本會將酌收手續費新台幣 350 元整。若需郵寄到國外，則加收郵資 (以次計，如一次申請多份，僅收單次郵資)，亞洲、歐美地區加收新台幣 300 元，中南美洲、非洲加收新台幣 520 元。郵寄方式一律以國際快捷寄出。

#### 問題 4-6：申請補發證書及成績單需要多久時間？

本會將於收到款項後的七個工作天內，國內將以掛號信的方式寄出，國外將以國際快捷的方式寄出。

#### **問題 4-7：證書效期可以保留多久？**

本會證書可以永久保留，但若日後改為新版測驗，舊版測驗證書之有效期，則以華測會網站公告為主。

#### **問題 4-8：申請加發成績單，會列出之前考試的成績嗎？**

成績單上僅列出申請當次之成績，不會顯示之前的考試成績。